



# Schedule of Fees

## 2017-2018 School Year

To help clarify our fee schedule; below is a detailed explanation of our payment procedures.

August 2017						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

As you know, there are 180 days of school attendance each year, and each month has a different number of school days. For your convenience, and to simplify the payment process, we have divided the Extended Day fees into 10 equal payments. If you divide the 180 days of the School Year by 10 payments, each payment is for 18 days of service. Under the revised payment schedule (altered to help our families after Hurricane Irma), all payments are due by the 1<sup>st</sup> of the month and in most cases are being paid in advance of services provided. Although we do allow payments by check, cash, credit card (both online and in person), etc., our preferred payment method is online payments using a debit card. We provide you with safe, secure online payment capability with [My Procure](#). You will need to be a registered family in our program prior to your first online transaction.

State law prohibits attendance if tuition has not been paid. Please help us remain in compliance by making your tuition payments by the due date. A late fee of \$25 will be assessed 5 days after the due date, and your child will be disenrolled if payment arrangements have not been made.

\* Please make all checks payable to **Palencia Extended Day** and indicate your child's name in the notes.

\* We offer a 10% Sibling Discount off the 2<sup>nd</sup> child.

Payment #	Due	Payment covers care through -
1	Aug 1	Aug 10 <sup>th</sup> – Sept 5 <sup>th</sup>
2	Sept 1	Sept 6 <sup>th</sup> – Sept 29 <sup>th</sup>
3	Oct 1	October 2 <sup>nd</sup> – Oct 26 <sup>th</sup>
4	Nov 1	Oct 27 <sup>th</sup> – Nov 27 <sup>th</sup>
5	Dec 1	Nov 28 <sup>th</sup> – Dec 21 <sup>st</sup>
6	Jan 1	Jan 8 <sup>th</sup> – Feb 2 <sup>nd</sup>
7	Feb 1	Feb 5 <sup>th</sup> – March 1 <sup>st</sup>
8	Mar 1	March 2 <sup>nd</sup> – April 4 <sup>th</sup>
9	April 1	April 5 <sup>th</sup> – April 30 <sup>th</sup>
10	May 1	May 1 <sup>st</sup> – May 24 <sup>th</sup>

January 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Note: This calendar reflects the original St. Johns County School calendar. As a result of Hurricane Irma, there have been two Hurricane Make Up days scheduled on Monday, October 16 and Friday, November 10.